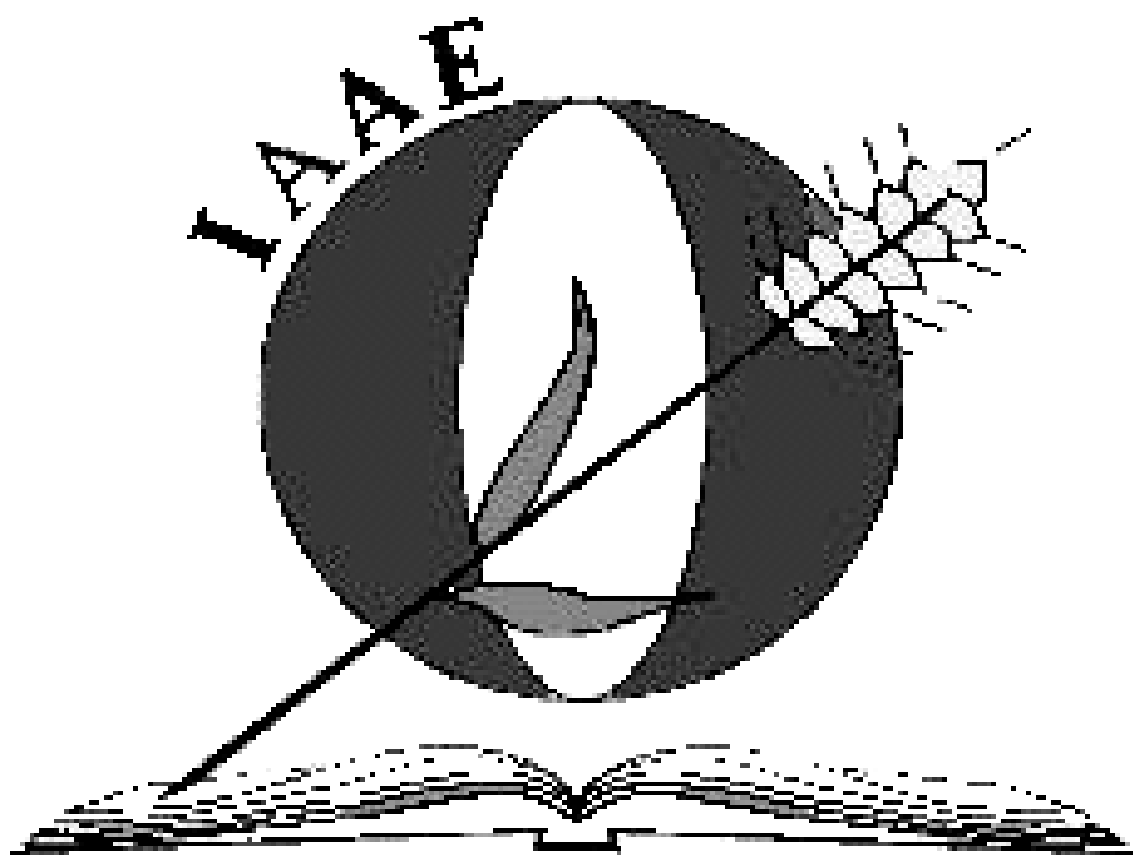


# PROGRAM OF ACTIVITIES

2015



PURDUE

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## President's Message

Fellow Boilermakers and IAAE-Purdue Members,

On behalf of the 2015 IAAE-Purdue officer team, I would like to welcome our new students to Purdue University and to the “Ag Ed Family.” For those of you who are returning for another year with us, welcome back and I hope you have a wonderful year! The Indiana Association of Agricultural Educators at Purdue (IAAE-Purdue) has planned a great year full of wonderful opportunities and events for everyone as we want to make this a memorable year.

To those of you joining us in Ag Ed, I hope that this year is full of memories and serves as a great first experience at Purdue as an Ag Ed major and member of IAAE-Purdue. We want you to experience all that Purdue has to offer. Your time here at Purdue will be spent with several opportunities for you to grow into an outstanding individual in whatever path life takes you. As part of the Ag Ed Family, it is our mission to make sure that you have an amazing and unforgettable first year at Purdue and that you are successful. Throughout the year be sure to step outside your comfort zone and give your opinions, because then memories can be made. Please don't hesitate to ask for assistance from any of the IAAE-Purdue Officers, YDAE Staff, your mentor, or the members of our great organization. We are all here to help. For those of you returning to Purdue, I am excited and eager to work with everyone again as we strive to improve our organization for the years to come. I ask that you serve as a role model for those who have joined our family and ask that you lend a helping hand when necessary. Working together to ensure our organization is successful will only benefit us in the long run.

I encourage everyone to become a member of IAAE-Purdue where you will find your dues money is quickly received back in food. I would like to see everyone attend an IAAE-Purdue event, and take advantage of the opportunities offered to you, not only to benefit yourself, but for the benefit of the organization. Some of your closest friends will be those that surround you in this wonderful organization as we will all work alongside each other to coordinate and carry out all of our activities for the year. Encourage those around you to step up and take part in activities.

We have a great year full of activities planned for you, but we are always interested in new ideas. We value your opinion and input. IAAE-Purdue is a student run organization and we are always looking for changes and improvements. Without your help and suggestions we would not be able to do everything we do. You have chosen a great major at Purdue that is complete with a family-like atmosphere and some of the most supportive friendships to be had while in college will follow you in to your professional career. That is something to be excited about!

I am looking forward to working with all of you again this year, and I am excited to see what this year holds for us as the Ag Ed Family. We want to provide everyone with the best experience, encourage everyone to step up and take action in the organization, and be excited for an amazing opportunity as an IAAE-Purdue member. Remember your studies, but don't forget to make the most of your college experience because it will be over before we know it. Good luck this year and BOILER UP!!

Sincerely,

Olivia Steckler  
2015 IAAE-Purdue President

## **Mentor's Challenge**

In my new role as YDAE Ag Ed Mentor I have worked to meet the needs of the students and department. I will continue to do my best to meet the needs of our future agricultural educators!

You are a student at one of the best universities in the world. Congratulations!

You have chosen a career path in which your influence as a teacher will be felt for generation after generation. As a teacher you will soon be in a position of generational influence.

Your classmates are some of the best and brightest students on campus and you are part of their Purdue Family, "The Ag Ed Family!" Your world will also expand into the state-wide family of Agricultural Educators as you continue in this career area.

Given current trends there will be at least 3 teaching opportunities for each graduate and that does not count businesses that will pursue you! Many opportunities await you with this degree.

Your skills, leadership ability and compassion for teaching have never been more needed than today.

Congratulations for being in a great place at a great time.

The question that remains is what are you going to do in this wonderful environment of opportunity? I hope your answer is, "I will do my best." With great opportunity comes great responsibility.

I am very fortunate to be a part of such a great group of young men and women. Thank you for this privilege.

Beth Theobald  
YDAE Ag Ed Mentor

## 2015 Officer Team

### OFFICERS:

President	Olivia Steckler
Vice President	Laura Crosby
Vice President of Fundraising	Jordan Paine
Vice President of Public Relations	Skylar Campbell
Secretary	Caroline Kuhn
Treasurer	Matt Summerlot
Reporter	Shelbi Louck
Ag Council Representative	Elizabeth Brown
Advisor	Beth Theobald

### Agricultural Education Staff

Dr. Levon Esters  
Dr. Jerry L. Peters  
Dr. B. Allen Talbert  
Mrs. Beth Theobald

## DUTIES AND RESPONSIBILITIES OF OFFICERS

President: The president shall preside at all meetings (including executive meetings), fill all vacancies by appointment otherwise not provided for and perform all delegated duties and responsibilities of the office.

Vice-President: The vice-president shall preside at meetings in the absence of the president. They shall assist the standing and ad hoc committee chairmen and help these committees function. They will also serve as ex-officio members of all standing and ad hoc committees. The vice-president shall also serve as the chaplain of the organization being responsible for the devotional and inspirational caretaking of the organization.

Secretary: The secretary shall attend to all correspondence of the organization, shall keep minutes and inscribe all amendments to the constitution and by-laws in an authorized copy of the same. Also, the secretary shall serve on the Program and Career Development Events Committee.

Vice President of Fundraising: The vice-president of fundraising shall oversee the fundraising activities of the organization. They shall work closely with the advisors and treasurer in planning fundraising activities and shall oversee all details as needed. The vice-president of finance shall serve on the Fundraising Subcommittee.

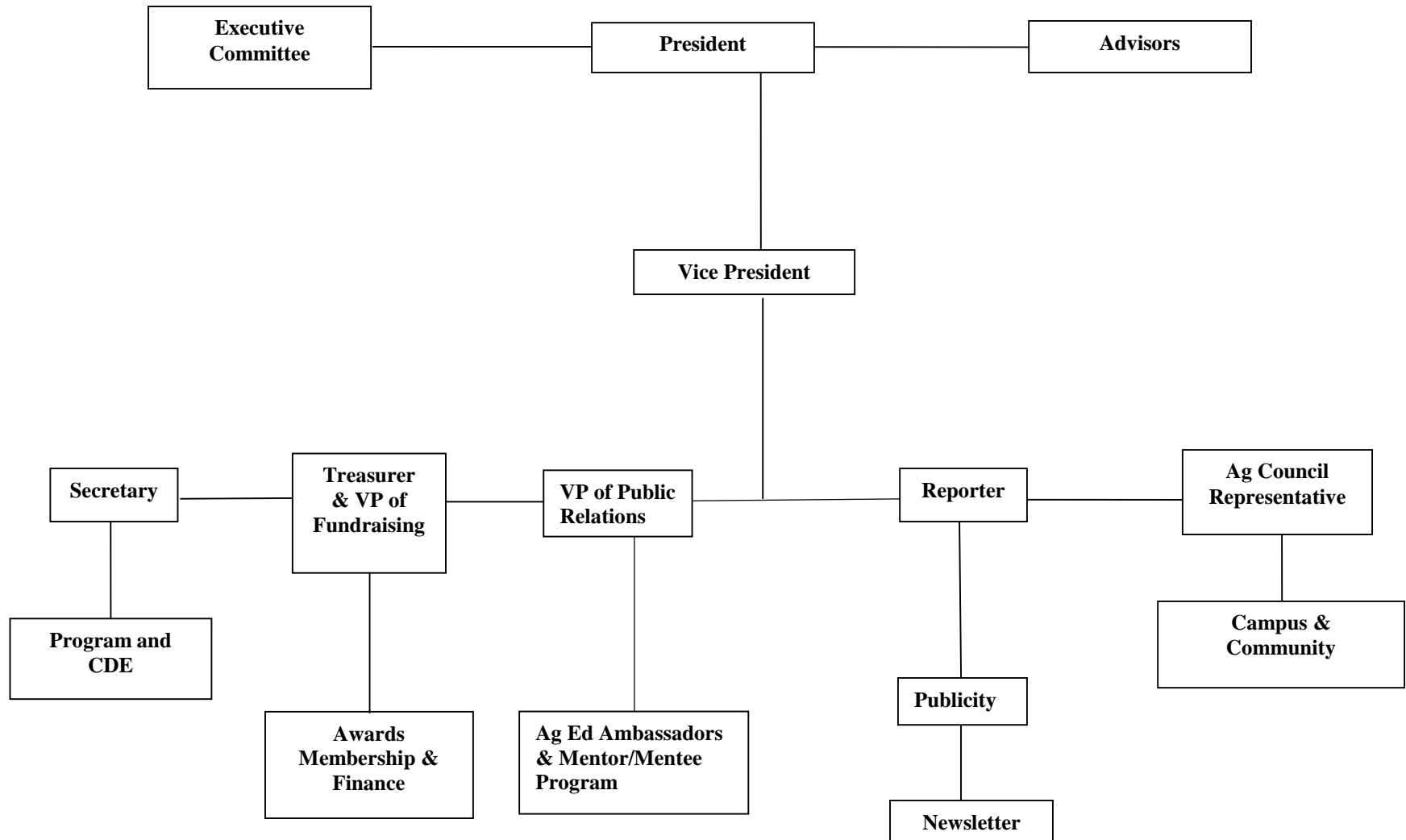
Vice President of Public Relations: The vice-president of public relations shall oversee the recruitment of students into IAAE Purdue, work with the Ag Ed Ambassadors to share the importance of Ag Ed with students around the state and lead the IAAE Mentor/Mentee program on campus.

Treasurer: The treasurer shall understand that this is a position of trust through receiving, recording, and depositing funds and issuing receipts, and shall make transactions in a manner approved by the Business Office for Student Organizations (BOSO). The treasurer shall collect dues and other special assessments to complete a yearly budget, and give a report at all meetings that shall be included in the minutes. The treasurer shall keep the roll of members. Also, the treasurer shall serve on the Awards, Membership and Finance Committee.

Reporter: The reporter shall submit news articles to *The Exponent*, local newspapers, and appropriate publications. They shall distribute posters, announcements of meetings, and assist with the Purdue University Agricultural Education newsletter. They shall also take pictures, compile a slide-sound presentation of the IAAE-Purdue activities, and be responsible for the development of the IAAE-Purdue Scrapbook. Also the reporter shall serve on the Publicity Committee.

Ag Council Representative: The Ag Council representative shall represent IAAE-Purdue and its interests on the Agricultural Council, submit article(s) for the Ag Council Newsletter(s), attend all meetings and report pertinent information at Chapter and Executive meetings. Also, the representative shall serve on the Campus and Community Committee.

# Organizational Flow Chart



## Monthly IAAE-Purdue Activities

### August

- College of Agriculture Ice Cream Social
- Non-Chicken, Chicken BBQ
- Mentor/Mentee Night

### September

- National Teach Ag Day
- Purdue Invitational Soils Judging Contest
- State Horticulture Judging Contest

### October

- National FFA Convention
- Pumpkin Painting
- State Soils Judging Contest
- College of Agriculture Hot Roast
- Lunches for National Wildlife Judging Contest

### November

- Purdue Invitational Crops Judging Contest
- Purdue Ag Ed Recruitment Day
- Officer Applications Due
- Officer Interviews

### December

- Officer Elections
- Holiday Party
- State Forestry/Crops and Entomology Judging Contests

### January

- Lunches for State 4-H/FFA Meats Judging Contest
- State Meats and Dairy Judging Contest
- College of Agriculture Hot Chocolate Social
- CDE Workshop (Ag Ed CDE)

### February

- Purdue Ag Alumni Fish Fry
- Proficiency Grading & Teacher In-service

### March

- YDAE Bowling Night

### April

- IAAE-Purdue Awards Banquet
- Spring Fest
- Spring Fling
- College of Agriculture Pancake Breakfast
- Purdue Ag Week

### May

- Lunches for State 4-H/FFA Horse Judging

### June

- Lunches for 4-H/FFA Livestock and Dairy Judging
- Lunches for State Animal Science Workshops
- Indiana FFA State Convention



\*\*AWARDS/MEMBERSHIP/FINANCE\*\*

Objective: Each IAAE-Purdue member will desire to achieve more for the organization and himself/herself.

Objective: Each agricultural education student will be introduced to IAAE-Purdue and will be given the opportunity to join.

Objective: Each IAAE-Purdue member will become aware of various money-making projects for organizations and understand the importance of adequate funding for a club.

Goals	Ways and Means	Budget	Date to be Completed By
1. Recognize graduating seniors	1a. Obtain list of graduating seniors.	\$15/Senior	Dec. 7
	1b. Print more certificates as needed.		Feb. 1
	1c. Present awards at Senior Party.		
2. Recognize persons not in IAAE-Purdue who have contributed significantly to the organization with honorary membership.	2a. Secure from the membership nominees for this honor.		January Meeting
	2b. Establish criteria and recommend to the membership the individual(s) chosen for honorary membership.		
	2c. Vote on Nominees		February Meeting
	2d. Purchase a plaque for the honorary member.		March 1
	2e. Certificate of Distinction and Gold Merit Accolade		
3. Recognize past president for his/her service to the organization with an appropriate gift.	3a. Purchase gift (ex: brief case).	\$50	March 1
	3b. Present gift at annual awards banquet.		April

\*\*AWARDS/MEMBERSHIP/FINANCE\*\*

Goals	Ways and Means	Budget	Date to be Completed By
4. Recognize IAAE-Purdue members for distinguished service.	4a. Purchase award (ex: pen).	\$10/person	March
5. Create superlative award categories for each class.	5a. Two categories for each class.		March
	5b. One overall category for entire membership.		
6. Compile a membership list.	6a. Keep a record of all Ag Ed majors.		
	6b. Make a list of people who pay dues.		
	6c. Update list.		
	6d. Send the list to NAAE.		
7. Have annual membership dues.	7a. Executive Committee set dues before spring semester concludes.		
	7b. Treasurer is responsible for collecting dues, but committee members should assist.		
	7c. Accept dues on semester basis.		
8. Provide assistance and organization for sandwich making events.	8a. Cooperate with Vice President of Fundraising.		
	8b. Maintain contact with purchasers of sandwiches.		
9. IAAE-Purdue Clothing	9a. Prepare order forms and design for clothing. (polos, fleeces, etc.)	Members' fee	

**\*\*CAMPUS/COMMUNITY INVOLVEMENT\*\***

Objective: Each IAAE-Purdue member will gain a willingness to cooperate with the community. Each IAAE-Purdue member will become familiar with many facets of the Purdue campus. Emphasis will be placed on cooperation with the FFA and PSHEA and other university option clubs.

Goals	Ways and Means	Budget	Date to be Completed By
1. Provide help to worthy organizations/causes.	1a. Committee investigate needs of community.		September - May
	1b. Report recommendations to meeting.		
	1c. Organize any community service activity.		
2. Organize & Assist Spring Fest.	2a. Decide on activity.		Mid-April
	2b. Inform chapter of date.		
	2c. All committee members participate.		
3. Pumpkin painting at Community Center.	3a. Make contact to get pumpkins.		Fall
	3b. Contact a local Community Center		Late October for Halloween
	3c. Secure a place for the activity.		
	3d. Have children and members dress up in Halloween costumes.		
	3e. Get all needed materials including refreshments.		

**\*\*CAMPUS/COMMUNITY INVOLVEMENT\*\***

Goals	Ways and Means	Budget	Date to be Completed By
4. Fall Frolic	4a. Set date and place. 4b. Reserve place. 4c. Order food.		October
5. Spring Fling	5a. Set date and place. 5b. Reserve place. 5c. Order food.		Late April

\*\*EXECUTIVE\*\*

Objective: Oversee the operations of the IAAE-Purdue student organization.

Goals	Ways and Means	Budget	Date to be Completed By
1. Assist with all activities and functions.	1a. All executive committee members participate.		
2. Plan annual chicken barbecue.	2a. Contact host. 2b. Get a grill. 2c. Order food.		August 1
3. Ice Cream Social	3a. Organize toppings for ice cream and booth.		
4. Mentoring Committee	4a. Appoint chairman and members. 4b. Get names of incoming freshmen. 4c. Pair freshmen with older students. 4d. Decide on activity to do the Sunday before school starts.		Spring
5. Recruit new members at the Ag School's ice cream social.	5a. Arrange for IAAE to have a booth from the Ag Council. 5b. Have information on IAAE available. 5c. Recruit members to talk to potential members. 5d. Ask an Ag Ed professor to assist. 5e. Advertise the chicken barbecue.		Summer

\*\*EXECUTIVE\*\*

Goals	Ways and Means	Budget	Date to be Completed By
6. Recruit members with a fall recruitment day.	6a. Get tour guides for visitors. 6b. Call or make personal visits. 6c. Help advisor or counselor with recruitment programs.		Beginning of fall semester.
7. National Teach Ag Day Thank You Postcards.	7a. Know date of National Teach Ag Day. 7b. Set date to write notes to teachers. 7c. Publicize event. 7d. Buy postcards. 7e. Have members man the booth. 7f. Mail postcards to teachers so the cards arrive on Teach Ag Day.		Late February
8. Update Freshman Scheduling Information	8a. Update scheduling secrets. 8b. Give to incoming freshman/recently new members of Ag Education.		Late April

**\*\*PROGRAM/CAREER DEVELOPMENT EVENTS\*\***

Objective: Each IAAE-Purdue member will benefit from well-planned, interesting, and educational meetings. They also will become more familiar with the career development events and will use them in their agricultural science and business program.

Goals	Ways and Means	Budget	Date to be Completed By
1. Have yearly awards banquet.	<ul style="list-style-type: none"> <li>1a. Cooperate with Executive Committee.</li> <li>1b. Set the date.</li> <li>1c. Arrange a place and equipment for the banquet.</li> <li>1d. Invite Ag Ed faculty and other special guests.</li> <li>1e. Send letter of invite to member's parents.</li> <li>1f. Secure a speaker and invite, Fill out Event Planning Form.</li> <li>1g. Invite State FFA officers.</li> <li>1h. Arrange for centerpieces.</li> <li>1i. Write a report of the banquet for the file.</li> <li>1j. Work with advisor on editing and revising banquet script.</li> <li>1k. Send thank-yous.</li> </ul>		<ul style="list-style-type: none"> <li>September the previous semester</li> <li>2 months prior to banquet</li> <li>2 months prior to banquet</li> <li>Beginning of semester the semester before</li> </ul>

\*\*PROGRAM/CAREER DEVELOPMENT EVENTS\*\*

Goals	Ways and Means	Budget	Date to be Completed By
2. Have members help with Purdue Invitational Contests.	2a. Cooperate with Agronomy Club on soils and crops.		At central planning meetings
	2b. Attend central planning sessions and evaluation session.		
	2c. Secure the workers that IAAE-Purdue is responsible for.		2 weeks before contest
3. Holiday Party	3a. Arrange a place. Fill out Event Planning Form.		Fall
	3b. Arrange food and activities.		
	3c. Work cooperatively with Campus/Community to host a Canned Food Drive.		
	3d. Host a Pepper Eating Contest.		



**\*\*PUBLICITY/NEWSLETTER\*\***

*(PUBLICITY)*

Objective: Each IAAE-Purdue member will be informed of all activities and potential members will be introduced to the activities of the organization.

Goals	Ways and Means	Budget	Date to be Completed By
1. Assist historian with scrapbook.	1a. Assist in creating scrapbook. 1b. Post electronic scrapbook on web page.		As requested by Reporter
2. Have articles in appropriate publications.	2a. Cover major events or projects. (ex: Exponent, IAAE Newsletter) 2b. Committee members write the articles.		As needed
3. Construct and maintain a permanent display.	3a. Plan specifications for display and notify builders. 3b. Update and maintain display.		Final construction as needed
4. Distribute brochure to prospective members.	4a. Give IAAE-Purdue brochure to potential members.		

**\*\*PUBLICITY/NEWSLETTER\*\***

*(NEWSLETTER)*

Objective: To publish and distribute the IAAE-Purdue newsletter appropriately.

Goals	Ways and Means	Budget	Date to be Completed By
1. Share IAAE-Purdue newsletter, a newsletter for members and Ag Ed students. The IAAE-Purdue update should be announced to Ag Ed faculty and staff, Dean of Agriculture, Associate Dean and Director of Academic Programs, Assistant Dean and Associate Director of Academic Programs, Dean of Education, Associate Deans of Education, Indiana FFA Association Executive Secretary, State Agricultural Education Specialist, and Indiana Young Farmer Executive Secretary/Treasurer.	1a. Work with Reporter. 1b. Gather information—articles due 1 week before posting. 1c. Have the newsletter typed by committee members. 1d. Post. 1e. Make sure camera is at all sites. 1f. Have a photo gallery on newsletter for extra pictures.  Optional: design a web page contest		As specified by Reporter
2. Assist Reporter in preparing a Powerpoint/sound show for IAAE Banquet.	2a. Follow directions of Reporter in preparation of slide show.		Complete 1 month before banquet
3. IAAE-Purdue Website	3a. Revise IAAE-Purdue Website.		Update each month

## CONSTITUTION

Purdue affiliate of the Indiana Association of Agricultural Educators

### ARTICLE I

#### Name

- Section 1. The name of this organization shall be the Purdue affiliate of the Indiana Association of Agricultural Educators. The organization may be referred to as IAAE-Purdue.

### ARTICLE II

#### Purpose

- Section 1. The purpose of this organization is:
1. To promote the teaching of Agricultural Science and Business in the public schools.
  2. To provide a unifying element for students enrolled in agricultural education.

### ARTICLE III

#### Membership

- Section 1. Membership of this organization shall consist of two kinds: (1) active and (2) honorary
1. Active membership shall be composed of Purdue University students who have an interest in Agricultural Education and have paid their dues.
  2. Those eligible for honorary membership are husbands and wives of active members and those who have rendered outstanding service to this organization. An individual may be elected to honorary membership by a majority vote of those present at any regular meeting. Honorary members do not have voting privileges.
- Section 2. Membership and participation are free from discrimination based on race, religion, color, sex, age, national origin or ancestry, marital status, parental status, sexual orientation, disability, or status as a disabled or Vietnam-era veteran.
- Section 3. Active membership dues shall be determined prior to the start of each school year by the executive committee.

## ARTICLE IV Officers

- Section 1. The officers of this organization shall be the president, vice-president, vice-president of fundraising, secretary, treasurer, reporter, and Ag council representative.
- Section 2. Only dues paying members that have filed an official officer application form are eligible to hold an office. The officers will be elected at the regular meeting of the organization in the month of December.
- Section 3. The term of office shall be one year.
- Section 4. Officers may not elect to student teach during their term of office.

## ARTICLE V Duties of Officers

- Section 1. The president shall preside at all meetings (including the executive committee), fill all vacancies by appointment otherwise not provided for, and perform all delegated duties and responsibilities of the office.
- Section 2. The vice-president shall preside at meetings in the absence of the president. They shall assist the standing and ad hoc committee chairmen and help these committees function. They will also serve as ex-officio members of all standing and ad hoc committees. The vice-president shall also serve as the chaplain of the organization being responsible for the devotional and inspirational caretaking of the organization.
- Section 3. The vice-president of public relations shall oversee the recruitment of students into IAAE Purdue, work with the Ag Ed Ambassadors to share the importance of Ag Ed with students around the state and lead the IAAE Mentor/Mentee program on campus.
- Section 4. The secretary shall attend to all correspondence of the organization, shall keep minutes and inscribe all amendments to the constitution and by-laws in an authorized copy of the same. Also, the secretary shall serve on the Program and Career Development Events Committee.
- Section 5. The Treasurer shall understand that this is a position of trust through receiving, recording, and depositing funds and issuing receipts, and shall make transactions in a manner approved by the Business Office for Student Organizations (BOSO). The treasurer shall collect dues and other special assessments to complete a yearly budget, and give a report at all meetings that shall be included in the minutes. The

treasurer shall keep the roll of members. Also, the treasurer shall serve on the Awards, Membership and Finance Committee.

- Section 6. The vice-president of fundraising shall oversee the fundraising activities of the organization. They shall work closely with the advisors and treasurer in planning fundraising activities and shall oversee all details as needed. The vice-president of finance shall serve on the Fundraising Subcommittee.
- Section 7. The reporter shall submit news articles to *The Exponent*, local newspapers, and appropriate publications. They shall distribute posters, announcements of meetings, and assist with the Purdue University Agricultural Education newsletter. They shall also take pictures, compile a slide-sound presentation of the IAAE-Purdue activities, and be responsible for the development of the IAAE-Purdue Scrapbook. Also the reporter shall serve on the Publicity Committee.
- Section 8. The Ag Council representative shall represent IAAE-Purdue and its interests on the Agricultural Council, submit article(s) for the Ag Council Newsletter(s), attend all meetings and report pertinent information at Chapter and Executive meetings. Also, the representative shall serve on the Campus and Community Committee.

#### ARTICLE VI Executive Committee

- Section 1. The executive committee shall consist of the officers and committee chairmen of the organization. The advisors and all members may attend executive committee meetings as nonvoting members. It shall be the duty of this committee to prepare a tentative program of activities and attend to such other business as is necessary for the proper functioning of the organization. The executive committee shall have full power to act necessary for the organization in accordance with actions taken at IAAE-Purdue meetings and various regulations or by-laws adopted from time to time. The executive committee will set monthly meeting times and locations.

ARTICLE VII  
Amendments

All amendments must be passed by the majority of membership of IAAE-Purdue.  
All amendments to the constitution and bylaws are subject to the approval of the  
Office of the Dean of Students.

\_\_\_\_\_  
Date of Adoption

\_\_\_\_\_  
Date of Recognition

\_\_\_\_\_  
President's Signature

\_\_\_\_\_  
Office of the Dean of Students

\_\_\_\_\_  
Advisor's Signature

## BY-LAWS

### ARTICLE I Officer Elections

- Section 1. The president, vice-president, vice-president of fundraising, secretary, treasurer, reporter, and Ag council representative will be elected by all IAAE-Purdue members.
- Section 2. The nominating committee shall be composed of 9 people including all senior class officers and individuals selected by them to fill the other vacant seats. In the event that there are no seniors on the officer team the advisors shall select 3 seniors to serve on the committee. Those seniors shall select the remaining 6 members. Nominating committee members are not eligible to run for office. The nominating committee shall propose a slate of officer nominees at the annual Holiday party.
- Section 3. All non-graduating members of IAAE-Purdue shall be eligible to run for office provided they have completed both the application for office and the interview process.
- Section 4. The Nominating Committee shall determine the election procedures.
- Section 5. The executive committee and advisors have the power to ask any officer for his/her resignation if he/she fails to complete his/her assigned duties as an officer.

### ARTICLE II Standing Committees

- Section 1. There shall be five (5) standing committees. The committees and their duties are:
- A. Awards/Membership/Finance - develop and conduct an awards program recognizing outstanding members and committees, recruit members for the organization, develop a budget for the organization and assist the treasurer in managing the finances.
  - B. Campus/Community Involvement - evaluate needs of the community and then develop community service projects in accordance with those needs. Plan and coordinate joint activities with other collegiate organizations.
  - C. Executive - plan and conduct regular and special meetings, evaluate current activities, and initiate new activities.

- D. Program/Career Development Events - arrange programs for all regular activities and serve as a liaison to the School of Agriculture in planning and conducting career development events.
- E. Publicity- conducts activities to inform the members and the public of the organization's functions and publish the Ag Educator appropriately.

Section 2. Committee members will consist of dues paying members and will have the power to elect the committee chairman.

### ARTICLE III Advisors

Section 1. There shall be advisors to this organization that are members of the agricultural education staff.

### ARTICLE IV Voting Procedures

Section 1. A quorum will be 51% of the active members, excluding those who are student teaching each semester.

Section 2. Only dues paying members will have the right to vote on items of business.